



# Meet

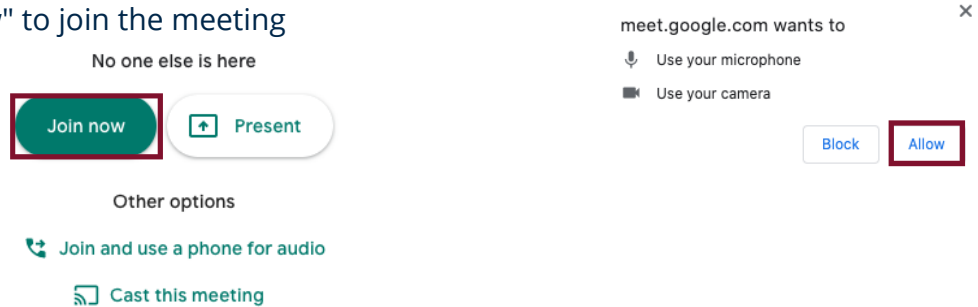


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Academic Computing Technology

## Moving a Zoom Meeting to Google Meet

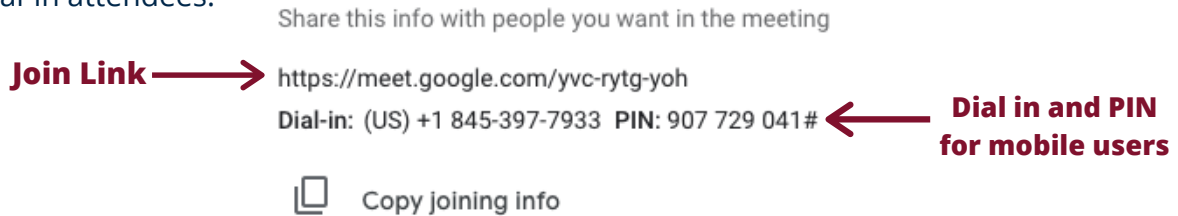
### Signing In

- Go to **meet.google.com**
- Enter your name and sign into Google with your SU credentials if you are prompted
- Allow Google to Access your Microphone and Camera, when prompted.
- Press "Join Now" to join the meeting



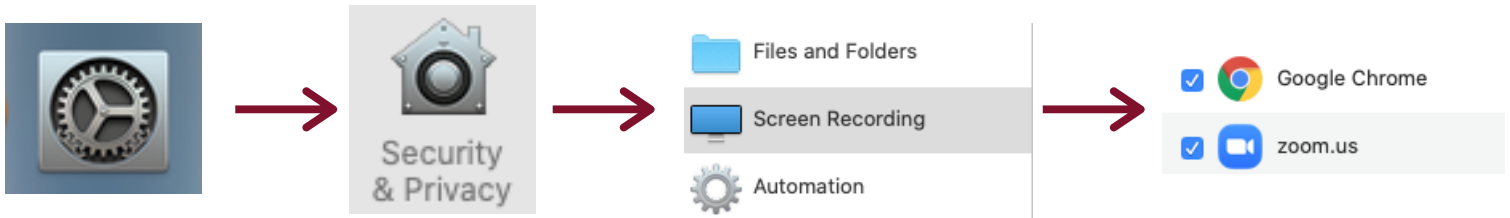
### Inviting Others

- You can find the link to join a meeting in the search bar, and copy the link.
- Once you are in the meeting, a screen will pop up that will give the join code or PIN for dial-in attendees.



### Sharing Your Screen

- You **MUST** allow Google to access your Screen Recording in your settings. If this setting is not activated, you will have to restart Google Chrome after allowing Screen Recording.
- To Allow Google to Share your Screen, open System Preferences and Select "Security and Privacy". Then Scroll to "Screen Sharing" and make sure "Google Chrome" is selected. You may be prompted to enter a password to change these settings.



- Once you have your computer settings changed, you can freely share your screen within the Google Meeting by selecting "Present Now" in the bottom right-hand corner.

