

# How to Register with Instant Enrollment

**Step 1: Choose the section(s) you wish to register for by clicking the “Select” button, next click the “Add Section” button, and then click “Next”**

Search for Sections Search for sections...

[Back to Course Catalog](#)

**Filter Results**

**Locations**

Distance Education

**Terms**

January Term 2021

**Days of Week**

**Time of Day**

Advanced Search Selection: SM-110, Meeting Dates On or After: 1/4/2021  
Filters Applied: None

[SM-110-ONLJ](#)  
Intro to Sport Management **Select**

Seats	Times	Locations	Instructors
6	TBD 1/4/2021 - 1/29/2021	Distance Education Lecture	Hughes, D

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**Section Details**

**SM-110-ONLJ Intro to Sport Management**  
January Term 2021

<b>Instructors</b>	Hughes, D <a href="mailto:dhughes@su.edu">dhughes@su.edu</a>
<b>Meeting Information</b>	1/4/2021 - 1/29/2021 Distance Education, TBD (Lecture)
<b>Dates</b>	1/4/2021 - 1/29/2021
<b>Seats Available</b>	6 of 20 Total
<b>Credits</b>	3
<b>Grading</b>	Graded, Audit
<b>Requisites</b>	None
<b>Course Description</b>	This course relates the concepts and functions of the manager to the specific realm of managing sport and sport organizations. It is intended to introduce first year students to the field of Sport Management. This course may not be taken by business students who are juniors or seniors. Three credits.
<b>Books Total</b>	

Close **Add Section**

Search for Sections Search for sections...

[Back to Course Catalog](#)

**Filter Results**

Advanced Search Selection: Meeting Dates On or After: 1/4/2021  
Filters Applied: None

**Cancel** **Next**

**Step 2: Complete all of the “Person Identification” page, select the check box at the bottom and click “Submit”**

The screenshot shows the 'Person Identification' section of the registration page. It includes a header with the Shenandoah University logo and navigation links for 'Guest', 'Sign In', and 'Help'. The main heading is 'Register and Pay for Continuing Education Classes' with a link to the 'Return to Instant Enrollment Course Catalog'. The 'Person Identification' section contains a form with the following fields: 'Prefix' (Please Select), 'Suffix' (Please Select), 'First Name \*' (Buzzy), 'Middle Name' (Middle Name), 'Last Name \*' (Shenandoah), 'Birth Date \*' (01/01/2001), 'Gender' (Male), 'SSN' (masked), 'Confirm SSN \*' (masked), and 'Citizen Country \*' (UNITED STATES).

I certify that I am the person described above, and that the information presented is correct to the best of my knowledge.

Cancel    Reset    **Submit**

**Step 3: Complete the “Additional Details” page and click “Submit”**

The screenshot shows the 'Additional Details' section of the registration page. It includes the same header as the previous page. The main heading is 'Register and Pay for Continuing Education Classes' with a link to the 'Return to Instant Enrollment Course Catalog'. The 'Additional Details' section contains a form with the following fields: 'Are you working toward any of the following?' (Visiting Student - Graduate), 'Education Goal' (Personal Enrichment), 'Class' (MKT-531-F2F Digital Marketing Strategy), 'Reason for Taking' (To explore new interests), and 'How You Learned About this Class' (A friend recommended it).

Cancel    Reset    **Submit**

#### Step 4: Choose your payment method and click “Proceed to Payment”

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### Register and Pay for Continuing Education Classes

[Return to Additional Information form](#)

#### Pay for Classes

Before registering, you can choose to add/remove classes.

[Add More Classes](#)

[SM-110-ONLJ](#) \$495.00 [Delete](#)

Intro to Sport Management

Seats	Times	Locations	Instructors
6	TBD 1/4/2021 - 1/29/2021	Distance Education Lecture	Hughes, D

#### Courses Summary

SM-110-ONLJ Intro to Sport Management	\$495.00
<b>Total</b>	<b>\$495.00</b>

#### Payment Details

Click *Proceed to Payment* to pay the section's cost

Payment Methods \*

VISA (E-com) ▼

[Cancel](#) [Proceed to Payment](#)

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#### Step 5: Review your purchase and click “Pay Now”

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### Payment Review

[Return to Pay for Classes](#)

#### Payment Information

Item	Amount
SM-110-ONLJ Intro to Sport Management	\$495.00
Credit Card Convenience Fee	\$7.43
<b>Total Cost</b>	<b>\$502.43</b>

Payment Method: VISA (E-com)





[Pay Now](#)

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**Step 6: Enter payment information and click “Pay Now”**


› **Pay with credit or debit card**

Card number

Expiration date mm  / yy

CSC (optional)   
[What is this ?](#)

**Pay Now** 

**[Cancel Transaction](#)**

**\*At this time you should receive a “Class Acknowledgement” on your screen and an email with some important information (such as your student ID number)**

**Questions or registration issues? Please email [instantenroll@su.edu](mailto:instantenroll@su.edu) or call Jamie Johnson at 540. 535. 3552**