Request to Challenge a Course

INSTRUCTIONS:
1) Complete the information below and obtain all necessary signatures.
2) The exam must be taken before the end of the add/drop period, a grade assigned and this completed form returned to the Registrar’s Office by the third week of the semester.

Name ___________________________ ID# ___________________________

A: I request permission to challenge:

<table>
<thead>
<tr>
<th>Dept</th>
<th>Course#</th>
<th>Sect</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
</table>

B: The examination will be administered by ____________________________________________

Instructor’s Signature

C: School Dean’s approval: ___________________________________________________________

Dean’s Signature

D: Academic Vice President’s approval: ________________________________________________

Academic Vice Presidents Signature

E: Examination Grade: _______________ Date: _____________________

Instructor’s Signature _____________________________________________________________

Business Office Approval Registrar’s Office Approval

_____________________________ __________________________

_____________________________ __________________________

Updated 9/06/13 - NSG